

BACH

Notes from meeting held 31/07/13 @ WG's House

In Attendance:

Wynne Gifford
Pam Deverill
Amanda Marnham
Steve Deverill
Ian Hamilton
Hazel Rebbeck
Reg Hull
Val Cameron
Sue Barnes

1. Modus Operandi

In line with Wynne's note in June:

- a. Wynne does not want to run the club on a Business basis
- b. The club should continue to run as it is now i.e. we will continue to perform the roles that we have adopted (See Note 2).
- c. Wynne to be Honorary President
- d. We will have an annual meeting each year to:
 - i. Review the accounts,
 - ii. Review operation and organisation
 - iii. Agree any other matters
 - iv. If necessary additional meetings will be held

2. Responsibilities

The following responsibilities were agreed. If necessary the person responsible for each activity will find a deputy as required. e.g. Holidays

- ❖ Treasurer – Ian
 - Hall booking
 - Preparation of annual accounts to end March
 - Independent Audit (Pam to ask Tony Martin)
 - Bank account operation to be agreed by Wynne and Ian (*Post Meeting Note. Ian you could open a "Club, Charity, Society" a/c. I have one of these with two signatories and it keeps funds in a distinct separate account. This also means that as people transition then all that has to be changed is the signatory i.e. no closing of accounts and transfer of funds*)

- ❖ Refreshments – Val & Hazel
- ❖ Stationery – Wynne
- ❖ Scoring – Ian
- ❖ Director – Sue
- ❖ Red Section Leader – Pam
- ❖ Opening up – Amanda
- ❖ Locking up – Steve
- ❖ Bookings – Amanda
- ❖ Website – Reg

3. Red Section

- a) Reserve some seats for the “new blues” to spread them about
- b) Resurrection after the summer holidays. Say Mid-September.

Summary

In essence nothing has changed from Wynne’s June note and the practices that were in existence before. Reg will post Wynne’s note at a suitable place on the website.

Let me know if I have missed anything or got something wrong.

Regards

Reg (31/07/13)